

The Booth Centre
Report and Financial Statements
31 March 2019

The Booth Centre
Edward Holt House
Pimblett Street
Manchester
M3 1FU

Registered Charity No. 1062674

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The Booth Centre Trustees' Annual Report

Legal and Administrative Details

Constitution

The Booth Centre was established as a charitable trust, constituted by a trust deed, on 18 April 1997 and on 1 June 1997 the Trust took over the running of the Booth Centre.

The Booth Centre Trust is registered with the Charities Commission (Registration Number 1062674). The Trust is managed by a board of trustees, who act as the administrative body.

Trustees

The trustees who have served during this period are:-

Joe Gravett (Chair)

Andrew Mullen (Vice Chair)

Elena Fowler (Treasurer)

John Garrard

David Holgate

Joshua McGarey – appointed 13 August 2019

Antonia Phoenix

Nishi Tailor

Joanne Wilson – appointed 4 December 2018

David Dennehy – resigned 29 May 2018

Lilly Huggins – appointed 30 May 2017 and resigned 29 May 2018

Mylo Kaye – resigned 19 February 2019

Juliet Mitchell – resigned 13 August 2019

Address

The Trust's address is:-

The Booth Centre

Edward Holt House

Pimblett Street

Manchester

M3 1FU

Bankers

The Trust's principal bankers are:-

The Co-operative Bank plc

Olympic House

6 Olympic Court

Salford

M5 2QP

The Booth Centre Trustees' Annual Report

Legal and Administrative Details – continued

Independent Examiner

J.E. Atherden FCA

Appointment of Trustees

The Trustees may convene and appoint a new Trustee to hold office for a period of five years. Trustees are appointed through residence, occupation, employment or otherwise have specialist knowledge of the area of benefit or who are able by virtue of their personal or professional qualifications to make a contribution to the pursuit of the objectives or management of the charity.

New Trustees undergo an induction which covers the history of the centre, our Vision, Mission and Values, the main policies, guidelines and working practices. Each Trustee receives an induction pack which includes their role and responsibilities as Trustees and includes information from the Charities Commission. They also spend time in the Centre learning how the Centre works on a day to day basis and meeting staff, volunteers and people who come to the Centre.

Risk Assessment

The trustees have a risk management strategy which is reviewed quarterly by the Strategic Sub Group and includes a review of the principal risks and uncertainties that the charity faces; the establishment of policies systems and procedures to mitigate those risks identified and, the implementation of procedures designed to minimise or manage any potential impact on the charity should those risks materialise.

This work has identified that financial sustainability is always going to be a priority to avoid any financial risk to the charity. This is managed by regular review of the charity's management accounts by our Finance Sub Committee together with regular review of our Fundraising Strategy against pre-determined targets by our Fundraising Sub Committee. Attention has also been focused on non-financial risks including staff satisfaction, safety and crisis communications. New policies and procedures have been put in place to assist in all these areas and staff training has been put in place. Our staff satisfaction survey has shown that 100% of our staff would recommend the Booth Centre as a great place to work.

Organisational Structure

The Trustees form the Management Committee of the charity and are responsible for setting and reviewing the policies, finances and strategic direction of the charity. The Trustees delegate the day to day management of the Centre to the CEO, Amanda Croome. The CEO manages the Development Manager, the Operations Manager and 3 team leaders who in turn manage other staff and volunteers.

The Booth Centre Trustees' Annual Report

Objectives and Activities for the Public Benefit

Our Vision

Our vision is for everyone to have a secure home and the opportunity to have a good quality of life.

Our Mission

Our Mission is to bring about positive change in the lives of people who are homeless or at risk of homelessness, and help them plan for and realise a better future.

Our Values:

- Inclusive – We are welcoming and supportive. We provide the opportunity for people to socialise, share experiences and learn from one another. We have an open door policy and all our services are provided free of charge. We don't judge people and we never give up on anyone.
- Respectful - We respect each other and celebrate diversity so that everyone can give their best. We recognise the importance of providing a friendly environment where people can feel safe.
- Empowering - We encourage people to take personal responsibility for making positive changes in their lives by providing opportunities, developing their talents, and helping to build their confidence and self-esteem.
- Partnership - We recognise the importance of working collaboratively with people who come to the centre to design, deliver and evaluate our services. We work jointly with other organisations to achieve the best outcomes.
- Inspiring - We all inspire one another to discover our purpose and reach our full potential, celebrating our achievements and positive steps forward.

The Booth Centre is here to bring about positive change in the lives of people who are homeless or at risk of homelessness, and help them plan for and realise a better future.

We do this by running a Centre which welcomes people and provides a positive social space where we can work with people to build on their skills and strengths to create positive change. The services we provide include an Advice Service to enable people to find accommodation and any support they need to maintain it, an Employment Service which helps people to gain skills, qualifications and get back into work, an Arts Programme which helps people skills, confidence and self esteem and a Sports and Wellbeing Programme which helps people to improve their health. All of these programmes are planned, evaluated and delivered with the central involvement of people who come to the Centre.

The Booth Centre Trustees' Annual Report

Summary of Achievements 2018/2019

Over the last 12 months the Booth Centre has expanded its activities and has improved the quality of our work. Our measurable outcomes include;

- Making our services available to over 80 people each day (over 3,000 individuals in the last 3 years).
- 271 people have been supported to move into temporary or permanent accommodation
- 135 people have been supported to return home or reconnect with friends and family
- 185 have been supported to access health services including GPs, drug, alcohol and mental health support
- 628 people have taken part in our Activities Programme which improves people's skills, confidence, self-esteem, and health
- 103 people have undertaken work placements at the Centre or with businesses in the city
- 91 people have gained nationally recognised qualifications
- 104 people were helped to get back into employment.

We continue to work with other organisations – in the statutory and voluntary sectors, in the business community and with faith groups – to ensure that the best possible services are available for homeless people in Greater Manchester. We continue to work with the Edward Holt Trust through the Edward Holt Homeless Partnership, which together has created a pathway to help rough sleepers move off the streets and into good quality accommodation. Rough sleepers arrive at the Booth Centre and we are able to refer them to the Greater Together Manchester church-based night shelter during the winter and the SSG supported accommodation project all year round, and then once people are off the streets we can help them to gain skills and employment and access advice and health care.

This year we have expanded our health care offer with a regular weekly drop-in by a practice nurse from the Urban Village Medical Practice, mental health workers from the NHS psychological therapies (IAPT) and Homeless Mental Health Teams, chiropodists from Forgotten Feet, Drug/alcohol workers from CGL, a dentist from Revive Dental Practice and even a vet from Street Paws. This ensures that people are seen by health professionals in a place where they feel safe and are then supported to access mainstream and specialist services where needed.

We continue to place great importance on ensuring that the people who use the Centre are centrally involved in the planning, evaluation, and delivery of our service – which has produced benefits for both the individuals and the service as a whole. We were delighted to have this work recognised through winning the Homeless Link National Excellence Award for Co-Production. We have enabled people to have their voice heard at a strategic level where they have been able to influence the planning and evaluation of services and policies in Manchester and in Greater Manchester. This has included working with the City Council on the recommissioning of Supported Housing and Resettlement Services in the City and in drawing up plans for a new hostel in the city. The design of these new services has been greatly assisted by the input from people who have experience of receiving services. We have enabled 31 people who are or have been homeless to play an active part in the Manchester Homelessness Partnership.

The Booth Centre Trustees' Annual Report

Current Services

Our services are provided Monday to Friday within 4 work streams:

The Well Being Centre and Café

The café provides free nutritious breakfasts and lunches in a warm, friendly, and relaxed environment. There is access to the internet, a quiet area with books and music provided by guitars, a piano and music system, which all contribute to creating a positive atmosphere. The café also provides an opportunity for people to socialise, to have a shower, to pick up essential toiletries and to talk to staff and volunteers. The kitchen and café are staffed by people who use the centre, supported by Booth Centre staff and volunteers from the general community.

People can take part in a range of sports activities to increase health, fitness and well-being, including table tennis, bowls and basketball. The Centre has a large garden and the gardening team enter the annual RHS Britain in Bloom gardening competition, winning an Outstanding Level 5 award. Other workshops aim to improve well-being through helping people to keep mentally as well as physically active and to gain the skills to be able to increase their resilience.

Advice and Support Hub

The advice work provides support, information and guidance to help deal with practical difficulties, tailored to the individual including:

- Ongoing, open-ended support is provided by all staff, peer mentors and volunteers to encourage and motivate people to make positive changes in their lives.
- People are signposted to a full range of services and help is provided to access them
- Housing issues - finding temporary accommodation, securing permanent safe tenancies, supporting people to maintain their tenancies or supporting people to return to friends or family in the UK or abroad.
- Financial issues - maximising benefits, dealing with bills, budgeting and bank accounts and finances relating to moving back into work.
- Obtaining identification documents, including birth certificates and passports
- Health and wellbeing – people are supported to access and engage with other services including GPs, drug and alcohol services and mental health workers.
- Other organisations including the Urban Village Medical Practice, Revive Medical Practice, NHS IAPT/Homeless Mental Health Team, Forgotten Feet chiropodists, Street Paws vets, On The Out, Shelter and Manchester's drug and alcohol service all run regular surgeries or arrange to meet their clients at the Booth Centre making use of the range of meeting rooms which provide a relaxed and confidential space and increase the range of support that is available on site.

The Booth Centre Trustees' Annual Report

Current Services (continued)

Arts Programme

This year our Inspirational People Art and Photography exhibition was seen by thousands of members of the public when it was displayed in Piccadilly Railway station, Salford Quays and at Manchester Airport. This exhibition challenged public and media stereotypes by portraying positive images of people who have been affected by homelessness alongside their artwork.

Our Arts Programme helps people develop their skills, confidence, and self-esteem, to give people a purpose, to create new, positive social support networks and to have fun. The work is delivered through high quality, challenging and enjoyable workshops run by experienced, skilled arts practitioners. Workshops include Art, Music, Opera Singing, Sewing and Creative Writing. The centre also has its own theatre company. Regular exhibitions, publications and performances are staged to showcase the work and to challenge public attitudes about homelessness. A range of partnerships with local and national arts organisations, including The Edge, Streetwise Opera and athur+matha, help deliver the high-quality programme, and people are supported to make full use of public arts institutions.

Employment and Skills Hub

The Employment and Skills Hub aims to build on people's skills, and to provide support to gain and sustain employment when people are ready. Work includes;

- A weekly job club where people can get help with writing CVs, job applications, job searches and registering with agencies
- Supported volunteering opportunities within the Centre which helps people to gain work experience and enables us to provide work-based references
- Training courses that enable people to gain nationally recognised qualifications in work-based skills including Food Safety, Manual Handling, First Aid at Work and the CSCS building site health and safety certificate.
- English classes for people whose first language isn't English.
- Skills sessions including IT and practical workshops like woodwork and workshops which improve people's life skills and employability
- Support to take up education, training, or voluntary work outside the Centre.
- Practical support to enable people to gain and sustain employment including interview and work clothes, bus tickets and financial support to enable people to cope before their first pay cheque arrives.

We have a partnership with Business in the Community who run their Ready For Work programme from the Booth Centre, which includes training days, work placements in big companies and pairing people with business mentors. We also partner with Talk English deliver our ESOL programme.

All services are operated using a structured timetable which allows people to use as many or few of the Centre's work streams as suits them.

The Booth Centre Trustees' Annual Report

Financial Review

The Trustees prepare plans and financial forecasts for the following two years to ensure adequate funding is available to achieve the aims of the Centre.

During the year ended 31 March 2019 total income amounted to £965,623 compared to £741,261 in 2018. Income from grants in the year increased by £39,830 and the income from donations increased by £173,474. Other income from charitable activities and investments was higher than in 2018 by £2,806.

Total expenditure amounted to £917,592 compared to £762,477 in 2018. The increase being due mainly to the expansion of activities in the Centre. The net income on unrestricted funds amounted to £48,031 compared to net expenditure of £21,216 in 2018. By the year end all restricted income had been spent.

Overall there was net income in the year of £48,031 compared to net expenditure of £21,216 in 2018. This result was significantly better than forecast.

Reserves Policy

Reserves are needed to bridge the gap between the spending and receiving of income and to cover unplanned emergency repairs and other expenditure. The policy of the trustees is that sufficient of the Charity's reserves shall be retained so that, in the event of a decision to close the Centre, funds are available to meet redundancy costs and to arrange an orderly run-down of the service over a period of 12 months.

The balance of unrestricted funds at 31 March 2019 was £812,211 of which £745,787 are regarded as free reserves, after allowing for funds tied up in tangible fixed assets. The Trustees have designated £50,000 to the Building Repair Fund to cover any unexpected repairs that may arise.

The Trustees consider that the balance of unrestricted funds adequately meets the policy of maintaining sufficient reserves to arrange an orderly run-down of the service if a decision is made to close the Centre.

The Booth Centre Trustees' Annual Report

Plans for the future

In 2018/2019 the Booth Centre is now in year 3 of its 4 year Strategic Plan 2017-2020. This Strategic Plan was developed through a process which involved people who use the Centre, volunteers, staff and trustees. This plan sets out our priorities for the next year, which are:

1. To make sustainable developments that continue to improve the range and quality of services provided at Edward Holt House to people who are or have been homeless or are at risk of homelessness. Over the next 12 months we aim to make improvements to the range and quality of services in all 4 direct service areas; our Advice and Support Hub, our Employment Hub, our Arts Hub and our Wellbeing Café.
2. To increase the involvement of people with experience of homelessness both within the Centre and to support them to increase their influence strategically. Over the next 12 months we aim to be actively involving more than 80 of the people who use the Centre in running the Centre and in external strategic meetings.
3. To take a leadership role within the sector locally using our key relationships and partnerships constructively and imaginatively to enhance services for people who are or have been homeless. Over the next 12 months we intend to promote our aim for everyone to have a secure home and the opportunity to have a good quality of life through working through promoting improved standards for emergency accommodation in Manchester and in Greater Manchester and will continue to work with the Edward Holt Homeless Partnership, Manchester City Council, the GM Mayor's office and the Manchester Homeless Partnership on this and other strategic work aimed at improving services.
4. To influence national and local policy and practice to improve the support and services for people who are homeless. Over the next 12 months we will continue to play a leading role in the Manchester Homeless Charter/Partnership and in the Greater Manchester Homeless Network and influence through our membership of Homeless Link – the national organisation for front line homeless services.
5. To raise public awareness about issues relating to homelessness, and over the next 12 months this will include staging of public exhibitions and performances, through the constructive use of the media and through events such as our annual Manchester Sleepout and Cathedral Carol Service.
6. To ensure the Booth Centre is a strong and sustainable organisation. Over the next 12 months we will embed the changes we have made to our fundraising and finance teams and continue to develop the effectiveness of our trustees, staff and volunteers.
7. To make the Centre a great place to work and volunteer. Over the next 12 months we aim to monitor and further improve the satisfaction of staff and volunteers, including through improving support and training, as this will continue to drive up the quality of our overall service for people who are homeless.

The Booth Centre Trustees' Annual Report

Chair's Comment

At the Booth Centre we all have one thing in common: we all fiercely believe that everyone deserves to have a secure home to live in, and the opportunity to have a good quality of life. The team at the centre work tirelessly to make that a reality, and though it can be tough and there are many obstacles to overcome, the results are often life changing.

Homelessness remains a huge problem in Greater Manchester, and the number of people who come to the centre for support remains very high. The centre is always busy as a result, and the wide range services we provide continues to be very much in demand. Although this has put pressure on the people who are delivering such vital support, I've been really inspired by the way the team have looked out for one another and come together to meet the challenge.

We're entirely committed to our approach to fully involving people with experience of homelessness in designing and delivering the services we provide. This isn't optional. It's the reason we've been able to achieve the results we've achieved, and has allowed us to come up with creative solutions to problems that make us much more effective. It's been great to see the progress we've made in this area recognised through the Homeless Link National Excellence Award for Co-Production, and it's been exciting to share this best practice with other organisations to improve outcomes across the sector.

As an organisation we're continually challenging ourselves to be ambitious in what we can do to tackle homelessness, looking beyond just what has worked in the past. We think there's more we can do and we're excited to be developing our strategy for 2020 and beyond.

One thing is for sure – we can't solve this problem on our own. Homelessness is a hugely complex problem that no one organisation can solve. It's because of this that I'm especially grateful for the support we have from people and organisations across our community who believe in what we're doing.

On behalf of all the trustees of the centre, please let me extend my sincere thanks to everyone involved in making what we do a success. Together we can make a real difference.

Approved by the trustees on 13 August 2019 and signed on their behalf by:



J GRAVETT – CHAIR

The Booth Centre
Independent Examiner's Report to the Trustees of the Booth Centre

I report to the Trustees on my examination of the accounts for the year ended 31 March 2019, which are set out on pages 11 to 20.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a registered member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I can confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



J.E. ATHERDEN
Chartered Accountant
PO Box 660
Altrincham
Cheshire WA14 3UZ

13 August 2019

**The Booth Centre
Statement of Financial Activities
Year ended 31 March 2019**

	Note	Unrestricted Funds £	Restricted Funds £	Total 2019 £	Unrestricted Funds £	Restricted Funds £	Total 2018 £
Income	4						
Donations and legacies		614,208	334,546	948,754	360,266	365,005	725,271
Income from charitable activities		7,388	-	7,388	9,315	-	9,315
Investment income		<u>9,481</u>	<u>-</u>	<u>9,481</u>	<u>6,675</u>	<u>-</u>	<u>6,675</u>
Total Income		<u>631,077</u>	<u>334,546</u>	<u>965,623</u>	<u>376,256</u>	<u>365,005</u>	<u>741,261</u>
Expenditure	6						
Cost of raising funds		126,624	-	126,624	100,388	-	100,388
Expenditure on charitable activities		<u>456,422</u>	<u>334,546</u>	<u>790,968</u>	<u>293,084</u>	<u>369,005</u>	<u>662,089</u>
Total Expenditure		<u>583,046</u>	<u>334,546</u>	<u>917,592</u>	<u>393,472</u>	<u>369,005</u>	<u>762,477</u>
Net Income/(expenditure) and net movement in funds		48,031	-	48,031	(17,216)	(4,000)	(21,216)
Reconciliation of funds							
Total Funds brought forward		764,180	-	764,180	781,396	4,000	785,396
Total Funds carried forward		<u>812,211</u>	<u>-</u>	<u>812,211</u>	<u>764,180</u>	<u>-</u>	<u>764,180</u>

There were no recognised gains or losses for the year other than those included in the Statement of Financial Activities.

The notes on pages 14 to 20 form part of these accounts.

The Booth Centre
Balance Sheet as at 31 March 2019

	Note	2019		2018	
		£	£	£	£
Fixed Assets					
Tangible fixed assets	9		16,424		10,774
Current Assets					
Debtors	10	65,891		49,116	
Cash at bank and in hand		<u>768,873</u>		<u>749,008</u>	
		<u>834,764</u>		<u>798,124</u>	
Creditors: amounts falling due within one year	11	<u>38,977</u>		<u>44,718</u>	
Net Current Assets			<u>795,787</u>		<u>753,406</u>
Total assets less current liabilities			812,211		764,180
Creditors: amounts falling due after more than one year	12		<u>-</u>		<u>-</u>
Net Assets			<u>812,211</u>		<u>764,180</u>
Funds of the Charity					
Restricted			-		-
Unrestricted - Designated	15		50,000		50,000
Unrestricted - General			<u>762,211</u>		<u>714,180</u>
			<u>812,211</u>		<u>764,180</u>

Approved by the Trustees and signed on their behalf

 - Trustee

13 August 2019

J. GRAVETT

The notes on pages 14 to 20 form part of these accounts.

**The Booth Centre
Statement of Cash Flows
Year ended 31 March 2019**

	Note	Total Funds 2019 £	Total Funds 2018 £
Net cash generated by/(used in)/ operating activities	16	25,675	(43,547)
Cash flows from investing activities:			
Interest		9,481	6,675
Purchase of computers and equipment		<u>(15,291)</u>	<u>(12,791)</u>
Net cash (utilised) by investing activities		<u>(5,810)</u>	<u>(6,116)</u>
Change in cash and cash equivalents in the year		19,865	(49,663)
Cash and cash equivalents brought forward		<u>749,008</u>	<u>798,671</u>
Cash and cash equivalents carried forward		<u>768,873</u>	<u>749,008</u>

The notes on pages 14 to 20 form part of these accounts.

The Booth Centre
Notes to the Financial Statements
Year ended 31 March 2019

1. Accounting Policies

a) Basis of Preparation and Assessment of Going Concern

The accounts have been prepared under the historical cost convention and in accordance with applicable accounting standards and in particular with the Statement of Recommended Practice: Accounting and Reporting by Charities (SORP FRS 102) effective January 2015.

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

b) Funds Structure

Unrestricted funds comprise those funds which the trustees are free to use for any purpose in furtherance of the charitable objects of the charity. Unrestricted funds include designated funds where the trustees, at their discretion, have created a fund for a specific purpose.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by the donor.

c) Income Recognition

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Donations and grants are recognised in the statement of financial activities when the charity has been notified in writing of both the amount and settlement date. In the event that a donation or grant is subject to conditions that require a level of performance before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that those conditions will be met.

Legacy gifts are recognised on a case by case basis following the grant of probate when the executor of the estate has communicated in writing the amount of the legacy, that there are sufficient assets in the estate to pay the legacy and that any conditions attached to the legacy are within the control of the charity or have been met.

Investment income is included when receivable.

d) Expenditure Recognition

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured or estimated reliably. All expenditure is accounted for on an accruals basis.

The Booth Centre
Notes to the Financial Statements (cont.)
Year ended 31 March 2019

Accounting Policies (continued)

Costs of raising funds comprise the costs associated with attracting voluntary income.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them including governance costs.

e) **Tangible Fixed Assets and Depreciation**

All assets costing more than £100 are capitalised and valued at historical cost. Depreciation is provided to write off the excess of cost over estimated residual amount over their useful lives on a reducing balance basis as follows:- Computer & Office equipment – between 33.3% & 50%.

2. Analysis of Staff Costs and Remuneration of Key Management Personnel

The average number of full time equivalent employees during the year was 17 (2018 - 17). Staff costs were as follows:-

	2019	2018
	£	£
Salaries	385,772	370,894
Social security costs	31,603	31,381
Pension costs	<u>36,097</u>	<u>33,703</u>
	<u>453,472</u>	<u>435,978</u>

The Charity considers its key management personnel comprise the trustees, the Chief Executive Officer, the Operations Manager and the Development Manager. The total employment benefits including employer pension contributions of the key management personnel were £147,680 (2018 - £131,385). There was no employee who received employee benefits of more than £60,000 (2018 – None).

The charity operates a defined contribution pension scheme in respect of employees. The scheme and its assets are held by independent managers. The total contribution in the year was £36,097 (2018 £33,703). The outstanding contributions at the year-end amounted to £4,776 (2018 £154).

3. Trustees Remuneration and Expenses

Neither remuneration nor expenses were paid to any trustee during the period.

The Booth Centre
Notes to the Financial Statements (cont.)
Year ended 31 March 2019

	Note	2019 £	2018 £
4. Income			
Donations and legacies:			
Grants	5	413,953	374,123
Donations		517,521	344,047
Legacy		-	2,000
Gift Aid refund		<u>17,279</u>	<u>5,101</u>
		<u>948,753</u>	<u>725,271</u>
Income from charitable activities:			
Room hire		-	295
Student placement fee		<u>7,388</u>	<u>9,020</u>
		<u>7,388</u>	<u>9,315</u>
Investment income			
Bank Interest - gross		<u>9,481</u>	<u>6,675</u>
Total Income		<u>965,622</u>	<u>741,261</u>

5. Grants Received	2019	
	£	£
Restricted Funds:		
Manchester City Council – Various grants	196,554	
Sports England	8,350	
Other grant	20,000	
Comic Relief	20,142	
Edward Holt Charitable Trust	20,008	
The Booth Charities	21,000	
Forever Manchester	9,287	
Manchester Cathedral	10,000	
Barnabas Charitable Trust	5,000	
Arts Exhibition grants	11,100	
Awards Programme grant	10,000	
Postcode Community Trust re 2018/19	2,313	
Other small grants	<u>792</u>	
		334,546
Unrestricted Funds:		
Dickanson Trust	500	
Shop Direct	<u>78,907</u>	
		<u>79,407</u>
Total grants received		<u>413,953</u>

The Booth Centre
Notes to the Financial Statements (cont.)
Year ended 31 March 2019

6. Analysis of Expenditure on Charitable Activities

	Direct Staff Costs £	Other Direct Costs £	Support Costs £	2019 Total £	2018 Total £
Activity:					
Catering and Wellbeing	23,416	25,032	63,609	112,057	81,082
Arts Activities	46,577	60,323	61,571	168,521	122,923
Advice Service	106,928	54,935	76,252	238,115	231,073
Skills & Employment	94,110	102,772	50,236	247,118	189,992
Partnerships	<u>-</u>	<u>25,157</u>	<u>-</u>	<u>25,157</u>	<u>37,019</u>
	<u>271,031</u>	<u>268,219</u>	<u>251,668</u>	<u>790,968</u>	<u>662,089</u>

The total of Governance costs included within support costs was £1,128 (2018 - £1,128).

In 2019 the expenditure on charitable expenditure was £790,968 (2018 - £662,089) of which £583,046 (2018 - £293,084) was expenditure from unrestricted funds and £334,546 (2018 - £369,005) was expenditure from restricted funds.

Support costs, including Governance costs attributable to charitable activities are apportioned to the activity on the following bases:

Building costs – on the area occupied by the activity

Other support costs – on the number of staff members employed for the activity

7. Net Income for the year	2019	2018
	£	£
This is stated after charging:		
Depreciation	9,641	5,380
Independent examiner's fee	1,128	1,128

8. Taxation

As a charity, The Booth Centre is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or s256 of the taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects. No tax charges have arisen in the year.

The Booth Centre
Notes to the Financial Statements (cont.)
Year ended 31 March 2019

9. Tangible Fixed Assets

Cost	<u>Computers</u>	<u>Equipment</u>	<u>Total</u>
	£	£	£
As at 1 April 2018	17,859	29,828	47,687
Additions	12,801	2,490	15,291
Disposals	<u>-</u>	<u>-</u>	<u>-</u>
As at 31 March 2019	<u>30,660</u>	<u>32,318</u>	<u>62,978</u>
 Depreciation			
As at 1 April 2018	9,328	27,585	36,913
Charge for year	8,895	746	9,641
On disposals	<u>-</u>	<u>-</u>	<u>-</u>
As at 31 March 2019	<u>18,223</u>	<u>28,331</u>	<u>46,554</u>
 Net Book Value			
As at 31 March 2019	<u>12,437</u>	<u>3,987</u>	<u>16,424</u>
As at 31 March 2018	<u>8,531</u>	<u>2,243</u>	<u>10,774</u>

10. Debtors	2019	2018
	£	£
Debtors & prepayments	63,914	45,209
H.M. Revenue & Customs - Gift Aid	<u>1,977</u>	<u>3,907</u>
	<u>65,891</u>	<u>49,116</u>

11. Creditors: amounts falling due within one year	2019	2018
	£	£
Deferred income (Note 13)	15,270	18,341
H.M. Revenue & Customs – PAYE/NI	6,700	8,458
Accruals	<u>17,007</u>	<u>17,919</u>
	<u>38,977</u>	<u>44,718</u>

12. Creditors: amounts falling due after more than one year	2019	2018
	£	£
Deferred income (Note 13)	<u>-</u>	<u>-</u>

The Booth Centre
Notes to the Financial Statements (cont.)
Year ended 31 March 2019

13. Deferred Income	2019	2018
	£	£
Deferred income brought forward	18,341	20,000
Grant received in year	29,250	20,020
Amount released in year	<u>(32,321)</u>	<u>(21,679)</u>
Deferred income carried forward	<u>15,270</u>	<u>18,341</u>
Due within one year (Note 11)	15,270	18,341
Due after more than one year (Note 12)	-	-

Part of the balance of deferred income brought forward relates to a grant received in 2015 towards heating and lighting costs incurred in the accounting years 2015 to 2019. The donor specified that £10,000 should be allocated to each year. The remainder of the balance brought forward related to a grant received to fund a support worker until 31 August 2018. The grants received in the current year relate to the funding of support workers for a defined period and the appropriate proportion of the grants has been deferred.

14. Analysis of net assets between funds

	Unrestricted Funds £	Restricted Funds £	Total Funds £
Fund balances at 31 March 2019 as represented by:			
Tangible fixed assets	16,424	-	16,424
Net current assets	<u>795,787</u>	<u>-</u>	<u>795,787</u>
	<u>812,211</u>	<u>-</u>	<u>812,211</u>
Fund balances at 31 March 2018 as represented by:			
Tangible fixed assets	10,774	-	10,774
Net current assets	<u>753,406</u>	<u>-</u>	<u>753,406</u>
	<u>764,180</u>	<u>-</u>	<u>764,180</u>

15. Designated funds	2019	2018
	£	£
Building Repair Fund	<u>50,000</u>	<u>50,000</u>

The Building Repair Fund represents funds designated for unexpected repair costs.

The Booth Centre
Notes to the Financial Statements (cont.)
Year ended 31 March 2019

16. Reconciliation of net income to net cash generated from operating activities

	2019	2018
	£	£
Net movement in funds as per the statement of financial activities	48,031	(21,216)
Adjustments for:		
Depreciation charge	9,641	5,380
Deduct interest income shown in investing activities	(9,481)	(6,675)
(Increase) in debtors	(16,775)	(22,016)
(Decrease)/increase in creditors	<u>(5,741)</u>	<u>980</u>
Net cash generated by/(used in) operating activities	<u>25,675</u>	<u>(43,547)</u>

17. Related Party Transactions

The trustees do not consider that there have been any related party transactions in the year or in the previous year.